

HCCA Board Meeting Minutes July 20, 2024

Members Present: Richard Johnson, Maria Johnson, Kelby Williams, Mike Shaw, Jessika Wohleb, Candace Bates, Paul Clark

Members Absent: None

Others Present: Kelly Williams, Brenda Stanley, Glenn Gann

Opened in prayer by Kelby Williams

Richard made a motion to accept the [June Meeting Minutes](#) as written second by Jessika. Motion carried unanimously.

PTO Report

Richard gave a brief update.

Principal's Report

- see attached
- Spiritual Emphasis Week- Week of October 7th Jessika made a motion for the board to cover the cost of the spiritual emphasis week if the donation is not made, seconded by Richard. Motion carried unanimously.
- Brenda provided financial, academic, extracurricular, enrollment & personnel updates.
- Brenda suggested creating a Janet Williams HCCA tuition scholarship fund to pay. Mike a motion to pursue establishing a Janet Williams memorial scholarship fund to provide tuition for student(s) seconded by Candace. Motion carried unanimously.
- Creating an High School FFA program. This will give high school students scholarship options.

OLD BUSINESS

Technology

- Glenn Gann Non-Profit Microsoft 365 (email, excel, powerpoint word) at no cost up to 10 people. \$5 per person over 10 people. Also Also discussed [SchoolCues](#) for parent communication. Approx \$4-\$6 per student per month. He is willing to provide tech support to the school. Kelly shared tech needs. Board discussed Brenda having access to make tech decisions up to \$1000 per month. Also discussed adding tech fees to the enrollment fee for the 25/26 school year.

Classroom needs

- TV's/Projection devise and computers for each teacher
- White boards (Worthington Direct), bulletin boards (size of bulletin board in event center hallway), butcher paper
- Teacher work room: refrigerator, microwave, keurig
- Laminator
- Bookshelves
- Storage cabinets
- Lectern for meeting space (simple- stand with leg)
- Kelly will create a prioritized list of needs and vendors

Cafeteria build update

- Richard provided construction updates.
 - Extra costs incurred due to trenches needed for electrical purposes
 - Due to cost, we will no longer have money available to install new culverts

- Bowman Environmental is awaiting TCEQ's approval to begin work. Could potentially be 90 days from the date the revisions were sent to TCEQ. Job will take approx 3-5 days to complete
- May need to move dumpster once new building pad is created so the dump truck is not driving over the pad site.
- Kelby advised that Ed Bell construction will begin delivering gravel as soon as this coming week to provide a driveway base
- Fill dirt was brought in
- Water drainage ditch is dug and grading will be completed after Oncor completes their work which has been delayed
- Aesthetic landscaping is on hold until we can add the cost back into the budget
- Boxx reps completed onsite 2 weeks ago. Portions of the building will leave Georgia July 25th. The plan is to have all building portions on site by Aug 2nd and to begin installation Aug 5th.

Fund Raisers/Grants/Donations

- Ms. Stanley wrote and sent check to grant writer. Mike advised that she has not purchased the courses yet. He will follow up with her and ask her to present her findings and plan at our August BOD Meetings.
- Paula presented spray foam expenditures to HILCO for the grant they provided
- Mike shared that we could apply for the remaining \$400+ available via the HILCO grant
- Kelly mentioned applying for The Smith Foundation to fund our AG program needs.
- Ms. Stanley shared that a welding trailer and 4 additional welders were donated to the AG program. The AG/welding program will create HCCA letters to install on the south side of the event center.
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NEW BUSINESS

- Tentative work day August 17th at 8 am

Next meeting August 10th at 10 am in the DL Williams Event Center

Paul made a motion to adjourn, seconded by Mike carried unanimously

Mike closed in prayer.

Attachments Below

07/20/24

Principal Report

General Account **\$38,757.36**
 Designated **-\$38,755.00**
 Current Balance W/O Designated **\$2.36**

Building Account **\$189,724.93**
 HILCO **\$0.00**
\$120,000.00 **\$55,583.20**
\$170,000.00 **\$114,664.63**
 BOXX **\$6,255.60**

Designated

Candy Sale PTO	-\$545.00
Prom	-\$95.77
Teacher Certification	-\$5,185
Curriculum Fee 23 24	-\$1,971
Enrollment Fee 24 25	-\$11,523
Curriculum Fee 24 25	-\$19,435
	-\$38,755

Utilities

702 **714**
 Reliant - \$469.55 Reliant - \$110.36
 Water - \$47.70 Water - \$47.80
 Dumpster - \$137.27 NEXTLINK - \$2.06
 Dixie LP-Gas - \$51.96 (Annual Rent) State Farm Insurance - \$

Hill County Insurance - \$

Hartford Insurance - \$

Grade		2024 / 2025			
Little HCCA	Total				
1	6	6			
2	11	11			
3	9	9			
4	9	9			
5	12		12		
6	8		8		
7	3			3	
8	1			1	
9	9				9
10	6				6
11	5				5
12	2				2
	81	35	20	4	22
		Elem	Middle	Jr. High	High

	Little HCCA Staff		Elective Staff
Mrs. Acosta			Mrs. Gonzalez
	Elementary Staff		Dance
Mrs. Trejo	1 st Grade		Music Appreciation
Mrs. Burkett	4 th Grade		Keyboarding/Application
Mrs. Guerrero (Teaching Assistant)	2 nd Grade		Art Appreciation
Mrs. Maze	3 rd Grade		
	Middle School Staff		Mrs. Coffelt
Mrs. Williams	5 th & 6 th Grades		Principles of AG
Mrs. Salvador (Teaching Assistant)	5 th & 6 th Grades		Establishing FFH Chapter
	Secondary Staff		Mrs. Williams
Mr. Mayes			Theater Arts
7 th & 8 th English	Cultural Geography		Drama
History of America	History of American Republic		Mr. Mayes
			New Testament Greek
Mr. Zimmerman			Mr. Zimmerman
Earth Science	Chemistry		Introduction to Philosophy
Biology	English I, II, III, & IV		
			Extracurricular
Miss Stanley			Mrs. Gonzalez
Foundation of Math	Foundation of Personal Finance		Dance & Ballet
Pre-Algebra	Bible 7 th - 8 th		Mr. Zimmerman
Algebra	Bible 9 th - 10 th		Authors Club
Geometry	Bible 11 th - 12 th		Mrs. Rogers
			Horsemanship
			Mrs. Frederickson
			ASL
			Mrs. Bodeker
			Culinary Arts
			Mr. Rodriguez
			Soccer
			Mrs. Holt
			4H
			Mr. Leggett
			Welding
			Guitar Praise & Worship

Minutes respectfully submitted by Candace Bates